

HARTFORD VILLAGE HALL

HIRE APPLICATION FORM

(Please complete in block capitals and sign below)

NAME	
ADDRESS	
POSTCODE	
TEL NO	MOBILE
DATE AND DAY OF HIRE	
TIME: FROM	TO
FUNCTION	
Areas Required (please delete unwanted) HALL MEETING ROOM KITCHEN	
The Function Will Include:	
A DISCO	YES/NO
BAND	YES/NO
A BAR	YES/NO If yes you must arrange to obtain a license
SPECIAL REQUESTS	
Cheques made payable to – Hartford Village Hall	
HIRE CHARGE DEPOSIT 50% - form)	(Required with this
HIRE CHARGE BALANCE TO PAY -	

HARTFORD VILLAGE HALL

RETURNABLE DEPOSIT - **£50 CASH** (Returned after premises have been inspected)

The details above are correct and I have read all the terms and conditions and agree to abide by them.(The hirer/user must be 21 years of age or over)

Signed:

Dated: